

State of New Mexico

County of Grant

Resolution #R-04-11

Creating a Detention Center Advisory Committee

WHEREAS, Grant County owns and operates an adult and juvenile detention center; and,

WHEREAS, the Grant County Board of County Commissioners (BCC) wishes to make certain that the health, safety, and welfare of the general public, county staff, and of the inmates of the Detention Center is maintained; and,

WHEREAS, the BCC feels that maintaining the human rights of those incarcerated at the detention center is vital to the operations of the facility; and,

WHEREAS, the BCC desires to develop a method of independent review for its detention center to insure effective and efficient management of the facility.

NOW THEREFORE BE IT RESOLVED, by the Grant County Board of County Commissioners that the Detention Center Advisory Committee is hereby created. The bylaws of the Advisory Committee shall be as follows:

I. Purpose

- A. This committee is formed in order to provide an impartial assessment of grievances concerning the Grant County Detention Center.
- B. This Committee is advisory in nature - under no circumstances shall this Committee exercise any authority over Grant County, its employees, its facilities, or its duties.

II. Membership

- A. Committee members shall be appointed by a majority vote of the Board of County Commissioners during a regular meeting of the BCC.
- B. The total membership of the board shall be seven persons, with persons representing each of the following community interests:
 - 1. Mental Health / Addiction Counselor
 - 2. American Civil Liberties Union
 - 3. Municipal Representative (Client)
 - 4. Medical Practitioner
 - 5. Judicial Sector

- 6. Law Enforcement
- 7. At Large Member

- C. The BCC shall attempt to insure that the composition of the committee represents each of the various geographic areas within the county.
- D. For their initial appointment, four members of the board shall serve one-year terms and three members shall serve two year terms, to be determined by a draw of the straw. Subsequent appointments shall be for two year terms, contingent upon item III.,G.
- E. The committee members shall pick from amongst themselves a chair and vice-chair.
- F. Should a member fail to attend two consecutive meetings of the committee, he or she shall be removed and the BCC shall appoint a new member in his or her place.

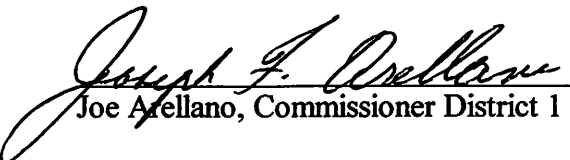
III. Duties

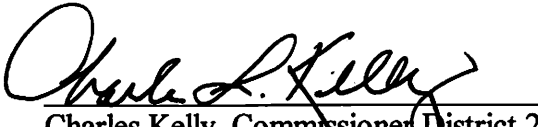
- A. The Committee shall meet at least quarterly in order to review programs and policies at the detention center.
- B. The Committee shall conduct an inspection of the detention center at least twice per year, which may be performed in conjunction with a quarterly meeting.
- C. The Chairperson (or his/her delegate) shall present a written report to the BCC on a quarterly basis. These reports shall describe the general conditions of the detention center and make recommendations for consideration by the BCC.
- D. The members of the Committee shall meet with the County Manager to discuss specific issues as necessary, in an attempt to correct problems at the facility in a timely fashion.
- E. Any information obtained during the course of the Committee's duties that indicate violations of law or personnel policy should immediately be referred to the county manager for his consideration. This Committee shall not exercise any powers to investigate, nor discipline, employees of Grant County.
- F. By participating in the activities of the Committee, members agree to keep all information obtained in the pursuit of these activities confidential. The interests of the committee shall at times include personal or private information protected by state or federal laws or Grant County policy,


therefore members shall not divulge any protected information obtained during the course of their activities.

- G. The BCC will evaluate the performance of the Advisory Committee every two years from the Committee's inception and determine whether the Committee will continue its charge.

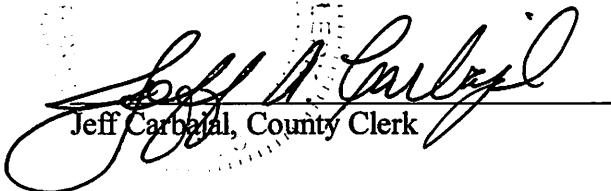
Approved and Adopted this 8th day of April, 2004 by the Grant County Board of County Commissioners:


Joe Arellano, Commissioner District 1


Charles Kelly, Commissioner District 2


Henry Torres, Commissioner District 3

ATTEST:


Jeff Carbajal, County Clerk