

## **RESOLUTION NO. R-10-34**

### **REVISIONS TO SECTIONS 3.3 AND 3.5 OF GRANT COUNTY VEHICLE ACCIDENT PREVENTION POLICY (NOVEMBER 2008)**

WHEREAS, the Grant County Board of Commissioners (“Commission”) desires to revise sections 3.3 and 3.5 of the Grant County Vehicle Accident Prevention Policy (November 2008) to clarify and further define the county’s policy on use of county vehicles; and

WHEREAS, Grant County recognizes that vehicle operations are the county’s greatest liability exposure and one of the leading causes of employee injury. The intent of the vehicle policy is to protect the county’s human, capital, and financial resources from accidental and intentional loss; and

WHEREAS, the Commission recognizes that a clear and defined vehicle policy will save lives, decrease injuries, minimize county costs and potential liabilities, and increase productivity and efficiency.

NOW THEREFORE, BE IT HEREBY RESOLVED, that in light of the interests described herein, the Commission adopts the following revisions to the current Grant County Vehicle Accident Prevention Policy (November 2008), which will replace sections 3.3 and 3.5 in their entirety:

#### **3.3 VALID LICENSE**

All drivers (current and prospective) shall have a valid driver’s license for the type of vehicle(s) operated on the job. The county will retain a photocopy of all licenses in a driver or individual personnel file. Under this policy, a valid driver’s license does not include a temporary license, a revoked or suspended license, an “I.D.” card, or a license with restrictions (except for a corrective lenses restriction).

A Commercial Drivers License (CDL) is a legal requirement for certain vehicles. If a CDL or other license type is not required at hiring, the individual shall obtain proper licensing prior to operating such vehicles or equipment. The department manager is responsible for timely reporting of license classification changes to the Managers Department.

#### **3.5 MOTOR VEHICLE RECORD (MVR) REVIEWS**

MVR reviews shall be conducted on new hires applying for any position involving fleet operations prior to a final job offer being extended. New and existing employees’ MVR will be reviewed at least semi-annually. The MVR Review form is attached as Appendix C.

Applicants with an acceptable record will be considered for employment; however, applicants with an unacceptable record will not be considered for employment.

Employees having an unacceptable driving record shall automatically lose county driving privileges. These employees will be discharged from employment or, at the county’s discretion, reclassified or reassigned to a comparable non-driving position, if available and if such reassignment does not burden the department in which the employee is reassigned. Positions will not be created for reassignment. Unacceptable driving records and possible reassessments will be evaluated on a case by case basis.

**The following guidelines will be used:**

**A. Unacceptable Driver Record:**

- Three or more moving violation convictions in the past three years;
- Two or more moving violation convictions in the past year;
- The occurrence of a major violation within the past three years;
- A temporary, suspended, revoked, or restricted license for moving violations, or for the conviction or occurrence of a major violation within the past three years; or
- Any other serious traffic violation.

**B. Major Violations:**

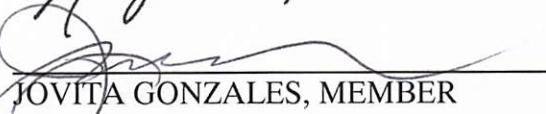
- Reckless Driving;
- Speed Contests (Racing);
- Leaving the scene of an accident;
- Failure to report an accident;
- DWI (alcohol or drugs), and/or refusal to take a blood alcohol content test or a blood alcohol test result that is above the legal limit (breath test or blood test);
- Fleeing or attempting to elude police in a motor vehicle;
- Homicide, manslaughter, or assault arising out of use of a vehicle; or
- License suspended, revoked, or restricted due to moving violation convictions.

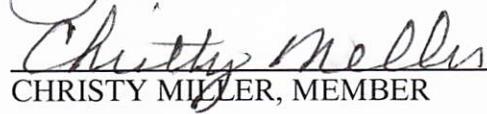
All drivers are required to immediately report any moving violation citation, major violation arrests or convictions, or license suspensions, revocations, or restrictions to their immediate supervisor.

DONE this 12th day of August, 2010, in Silver City, New Mexico.

BOARD OF GRANT COUNTY COMMISSIONERS:

  
MARY ANN SEDILLO, CHAIRPERSON

  
JOVITA GONZALES, MEMBER

  
CHRISTY MILLER, MEMBER

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ATTEST:

  
ROBERT ZAMARRIPA,  
GRANT COUNTY CLERK