

**GRANT COUNTY  
RESOLUTION NO. 12-07**

**Grant County Commission Meeting Room  
Use Policy**

**WHEREAS**, the primary use of the Grant County Commission Meeting Room (“Meeting Room”) is the carrying out of government business; and

**WHEREAS**, the county has in the past permitted non-governmental organizations or groups to use the Meeting Room because there were insufficient locations to hold meetings in the local area; and

**WHEREAS**, the county purchased the Grant County Business and Conference Center in 2008 and has made that facility available for use by both government and non-government organizations or groups; and

**WHEREAS**, the Grant County Administration Building is the center for the county’s government offices and meetings, including the Meeting Room, and its use should be limited to the carrying out of government business; and

**WHEREAS**, the Meeting Room is in regular use by the county and other governmental agencies for the purpose of carrying out government business; and

**WHEREAS**, the Board of Grant County Commissioners welcome other government agencies to use the Meeting Room for purposes of government business when the Meeting Room is not being used by the county; and

**WHEREAS**, the Board of Grant County Commissioners desire to adopt a policy governing the use of the Meeting Room, addressing the matters set forth herein; and

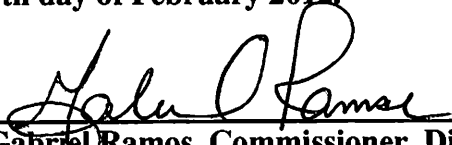
**WHEREAS**, the Board of Grant County Commissioners desire to postpone the implementation of this new policy until July 1, 2012, so as not to displace groups that currently intend to use the Meeting Room.

**NOW, THEREFORE, BE IT RESOLVED by the Board of Grant County Commissioners:**

1. That the Meeting Room shall be used only by government agencies carrying out government business.
2. That other governmental agencies carrying out government business may use the Meeting Room when it is not in use by the county.
3. That this policy shall become effective July 1, 2012.
4. That the following rules shall be followed when using the Meeting Room:

- A. Any use of the Meeting Room must be scheduled with either the Manager's Office or the Public Works Department.
- B. Any non-county agencies/governments requesting to use the Meeting Room must complete the county's request form.
- C. The request form must be approved by the County Manager.
- D. Use of the Meeting Room is on a first come first serve basis, except that 1) county meetings will always take precedence over any other use of the Meeting Room; and 2) other than the county's use of the Meeting Room, the Town of Silver City's Council meetings shall take precedence over any other use of the Meeting Room.
- E. Use of the Meeting Room must be in accord with all laws and regulations at the federal, state, and local levels.
- F. Personal attacks and rowdy or aggressive conduct are not permitted in the Meeting Room.
- G. Conduct that is disruptive to the normal daily operations of the county, such as music or yelling is not permitted in the Meeting Room during normal business hours.
- H. County staff will not provide services or office supplies to non-county agencies using the room.
- I. Anyone using the room must not damage county property and must leave the room in the same or better condition after use.
- J. Groups failing to comply with any part of this policy or the established procedures may be denied further use of the Meeting Room.

**Passed, Approved and Adopted by the Board of Grant County Commissioners this 9th day of February 2012.**

  
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Gabriel Ramos, Commissioner, District 1

  
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Brett Kasten, Chairman, District 2

  
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Christy Miller, Commissioner, District 3

Attest:

  
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Robert Zamarripa, County Clerk

