

Grant County – Tu Casa Center

Grant County Substance Abuse and Addiction Treatment Center

Advisory Board Charter

(Revised on April 14, 2022)

I. Title

The Committee will be called the Tu Casa Advisory Board. It is authorized by the Grant County Commission and will serve at the pleasure of this governing body.

II. Purpose

The Board is created for the purpose of working with the Tu Casa Center and shall limit its activities to providing recommendations that will support the success of the program, and enhancement of the services provided. The specific responsibilities of the Board may include:

- a) Advocate for the Tu Casa Center to increase its visibility and value
- b) Identify and keep local, regional and state partners informed and engaged
- c) Identify and advocate for appropriate resources
- d) Working with community, providers, and agencies to identify emerging issues and new initiatives to enhance and improve programming
- e) Receive regular statistical reports on performance from the Parties

III. Relationship of Board to Grant County Commission

The Tu Casa Advisory Board is expected to provide information relevant to programs to the Grant County Commission. Such information will also be provided to the HMS Board of Directors through HMS Executive Leadership.

IV. Limitations

The Grant County Commission and the Advisory Board explicitly recognize the requirement that the HMS Board of Directors retain full authority with respect to the administration of HMS business and organization, in accordance with the Health Resources and Services Administration (HRSA) Health Center Program Compliance Manual, Chapter 19: Board Authority, the text of which is appended to this Charter.

V. Membership

- a) Composition: 2 HMS providers, 2 Advocate/Person with lived experience in substance use disorder, 3 Community Members, 1 Grant County Detention Center Administrator, and 1 member of the Grant County Commission. Board members will constitute a cross-section of the community.
- b) Term: A term of membership shall last for three years, with one-third of the membership appointed each year.

VI. Organizational Structure

The Advisory Board will have a Chair, Vice Chair, and recording Secretary who are elected for one-year terms by the membership. Elections will be held at the first meeting of the new membership year.

VII. Procedures

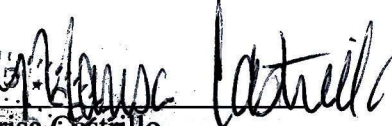
- a) Meetings: The Advisory Board will meet at least quarterly.
- b) Minutes: Minutes of each meeting will be kept and forwarded to the County.
- c) Dismissal: Members who are absent without reasonable cause from three regular successive meetings will be considered to have resigned their seat. The Board will request of the County Manager replacement names to fill the vacant position(s).
- d) Confidentiality: Advisory Board members will sign an agreement to hold confidential operating and proprietary information about the internal operation of the Provider.


VIII. Amendments

The Grant County Commission shall have sole authority to revise this Charter. Such amendments shall be effective upon the approval of a majority of the members of the Grant County Commission.


Passed, Approved, and Adopted by the Board of Grant County Commissioners this 14th Day of April, 2022.

ATTEST:


Marisa Castillo,
County Clerk



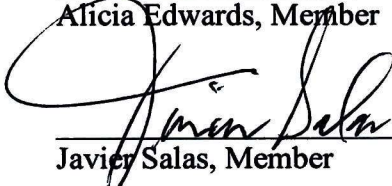
BOARD OF GRANT COUNTY
COMMISSIONERS:


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Harry Browne, Vice Chair


Gerald W. Billings, Jr., Member


Alicia Edwards, Member


Javier Salas, Member