# RESOLUTION No. R-18-14

## A RESOLUTION TO ENTER INTO A COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF GRANT AND THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENT OF ROADS WITHIN GRANT COUNTY.

**WHEREAS,** the County of Grant requests a cooperative agreement with the New Mexico Department of Transportation under the Cooperative agreement to patch roadway where needed. Single penetration chip seal, 2.5" overlay, with shoulder work, drainage improvements and striping on Cottage San Road – B.O.P. starting .8 miles from City Limits sign north .45 miles to E.O.P., Redrock Road – B.O.P. starting 0.58 miles from Mangus Valley intersection west to end of PMBP., Fierro Road – B.O.P. starting at NM-152 intersection north 2.9 miles to end of PMBP; and

**WHEREAS**, the estimated amount of these projects is $191,599.00 in which the NMDOT will fund $143,699.00 (75%) and the county will match $47,890.00 (25%); and

**WHEREAS,** funds, equipment, labor and materials representing the County's share will be available when the agreement becomes effective, and will remain readily available until agreement is completed or legally terminated; and

**WHEREAS,** funds representing the County's share of the agreement will be budgeted for, available and payable upon completion of the project.

**NOW THEREFORE, BE IT RESLOLVED** by the Board of Grant County Commissioners to enter into Cooperative Agreement project Number SB-7717(935)19. Control Number HW2 L100386 with the New Mexico Department of Transportation for LGRF Project for year 2018 – 2019 to patch roadway where needed. Single penetration chip seal, 2.5" overlay with shoulder work, drainage improvements and striping on Cottage San Road – B.O.P. starting .8 miles from City Limits sign north .45 miles to E.O.P., Redrock Road – B.O.P. starting 0.58 miles from Mangus Valley intersection west to end of PMBP. Fierro Road – B.O.P. starting at NM-152 intersection north 2.9 miles to end of PMBP.

**DONE IN SILVER CITY, GRANT COUNTY, NEW MEXICO THIS 12th DAY OF JUNE 2018**

Gerald W. Billings Jr., Chairman

Harry Browne, Member

Alicia Edwards, Vice Chair

Gabriel Ramos, Member

Brett Kasten, Member

ATTEST:

Marisa Castrillo, Clerk

By: Deputy Clerk

COUNTY CLERK GRANT COUNTY, NEW MEXICO

New Mexico DEPARTMENT OF TRANSPORTATION
MOBILITY FOR EVERYONE

May 21, 2018

Earl Moore, Road Superintendent
Grant County
P.O. Box 1183
Silver City, NM 88062

Dear Mr. Moore:

Enclosed please find Cooperative Agreement No. SB-7717 (935) 19, Control No. HW2 L100386, which will expire on December 31, 2019, between the New Mexico Department of Transportation and Grant County. Please have the **County Commission Chairman or designee AND Clerk or designee sign and date page 7**, and make a copy for your files and return all **three original agreements**.

**We need to receive your signed agreements no later than June 30th to insure that they can be fully executed prior to the August 30th deadline.**

The time frame for which you can begin the project and receive disbursement is contingent upon our office receiving all necessary documentation as soon as possible for further processing. You will be notified when all required signatures have been obtained and the agreement has been executed. A fully executed agreement will be forwarded to you when the project has been processed through the system and received back from Santa Fe.

Thank you for handling at your earliest opportunity and please do not hesitate to contact me at 575-640-2779 or debraa.hudson@state.nm.us.

Sincerely,

Debbie Hudson
Local Government Road Fund Coordinator

Enclosure

**Susana Martinez**
Governor

**Tom Church**
Cabinet Secretary

**Commissioners**

**Ronald Schmeits**
Chairman
District 4

**Butch Mathews**
Vice Chairman
District 5

**Dr. Kenneth White**
Secretary
District 1

**David Sepich**
Commissioner
District 2

**Keith Mortensen**
Commissioner
District 3

**Billy Moore**
Commissioner
District 6

**Contract No.** _____
**Vendor No.** 0000054417
**Project No.** SB-7717(935)19
**Control No.** HW2 L100386

# LOCAL GOVERNMENT ROAD FUND COOPERATIVE AGREEMENT

**This Agreement** is between the **New Mexico Department of Transportation** (Department) and **Grant County** (Public Entity). This Agreement is effective as of the date of the last party to sign it on the signature page below.

Pursuant to NMSA 1978, Sections 67-3-28 and 67-3-28.2 and the State Transportation Commission Policy No. 44-12, the parties agree as follows:

**1. Purpose.**
The purpose of this Agreement is to provide Local Government Road Funds to the Public Entity for the **Design, pavement rehabilitation / improvements and drainage improvements of County roads,** as described in Project No. **SB-7717(935)19**, Control No. **HW2 L100386,** and the Public Entity's resolution attached as **Exhibit C** (Project). The Project is a joint and coordinated effort for which the Department and the Public Entity each have authority or jurisdiction. This Agreement specifies and delineates the rights and duties of the Parties.

**2. Project Funding.**

a. The estimated total cost for the Project is **One Hundred Ninety One Thousand Five Hundred Fifty Nine Dollars and Zero Cents ($191,559.00)** to be funded in proportional share by the parties as follows:

1. Department's share shall be 75% **$143,669.00**
   **Design, pavement rehabilitation / improvements and drainage improvements of County roads**

2. The Public Entity's required proportional matching Share shall be 25% **$ 47,890.00**
   For purpose stated above

3. Total Project Cost **$191,559.00**

b. The Public Entity shall pay all Project costs, which exceed the total amount of **One Hundred Ninety One Thousand Five Hundred Fifty Nine Dollars and Zero Cents ($191,559.00).**

c. Any costs incurred by the Public Entity prior to this Agreement are not eligible for reimbursement and are not included in the amount listed in this Section 2.

**3. The Department Shall:**

Pay project funds as identified in Section 2, Paragraph a1, to the Public Entity in a single lump sum payment after:

a. Receipt of a Notice of Award and Notice to Proceed; and,
b. Verification of available Local Government Road Funds and Public Entity's local matching funds identified in Section 2, Paragraph a2.
c. All required documents must include Department Project and Control Number.

**4. The Public Entity Shall:**

a. Act in the capacity of lead agency for the purpose as described in Section 1.
b. Submit an estimate of the Project, including work to be performed and cost to the District Engineer within thirty (30) days of execution of this Agreement, or as otherwise agreed to in writing by the Parties.
c. Be solely responsible for all local matching funds identified in Section 2. Certify that these matching funds have been appropriated, budget and approved for expenditure prior to execution of this Agreement.
d. Pay all costs, perform/supply or contract for labor and material, for the purpose as described in Section 1 and the Project estimate approved by the District Engineer.
e. Procure and award any contract in accordance with applicable procurement law, rules, regulations and ordinances
f. Be responsible, for performing or directing the performance, of all pre-construction activities, including, but not limited to, the following:
    1. Utility Certification,
    2. Drainage and storm drain design,
    3. Geotechnical design,
    4. Pavement design,
    5. Environmental and archaeological clearances Certification,
    6. Right of-way acquisition Certification,
    7. Hazardous substance/waste site(s) contamination,
    8. Railroad Certification,
    9. Intelligent Transportation System (ITS) Certification
g. Cause all designs and plans to be performed under the direct supervision of a Registered New Mexico Professional Engineer, when applicable, as determined by the Department.
h. Obtain all required written agreements or permits, when applicable, from all public and private entities.
i. Allow the Department to inspect the Project to determine that the Project is being constructed in accordance with the provisions of this Agreement. Disclosures of any failure to meet such requirements and standards as determined by the Department, will result in termination, for default, including without limitation the Public Entity's costs for funding, labor, equipment and materials.
j. Complete the project within eighteen (18) months of approval of funding by the State Transportation Commission.
k. Within thirty (30) days of completion, provide written certification that all work under this Agreement was performed in accordance with either the New Mexico Department of

Transportation's Standard Specification, Current Edition; American Public Works Association (APWA) Specifications; Department approved Public Entity established Specifications; or Department Specifications established for Local Government Road Fund projects, by submitting the **Project Certification of Design, Construction, and Cost form,** which is attached as Exhibit A.

l. Within thirty (30) days of completion, furnish the Department an **AS BUILT Summary of Costs and Quantities** form, which is attached as Exhibit B. The report should reflect the total cost of project as stated in **Project Certification of Design, Construction, and Cost** form.

m. Failure to provide the **Project Certification of Design, Construction, and Cost** form and an **AS BUILT Summary of Costs and Quantities** report within thirty (30) days of Project completion will be considered a material breach of this Agreement and Public Entity shall reimburse to the Department all funds disbursed in accordance with this agreement.

n. Upon completion, maintain all Public Entity facilities that were constructed or reconstructed under this Agreement.

**5. Both Parties Agree:**

a. Upon termination of this Agreement any remaining property, materials, or equipment belonging to the Department will be accounted for and disposed of by the Public Entity as directed by the Department.

b. Any unexpended or unencumbered balance from the Local Government Road Fund appropriated for this Project reverts to the Department. These balances, if any, must be reimbursed to the Department within thirty (30) days of project completion or expiration of this Agreement, whichever occurs first.

c. This Project is not being incorporated into the State Highway System and the Department is not assuming maintenance responsibility or liability.

d. Pursuant to NMSA 1978, Section 67-3-28.2, Local Government Road Funds granted under this provision cannot be used by the Public Entity to meet a required match under any other program.

e. That the provisions of the Local Government Road Fund Project Handbook (Current Edition), are incorporated by reference and control the contractual rights and obligations of the parties unless in conflict with the specific terms expressed in this Agreement or any amendments.

**6. Term.**

This Agreement becomes effective upon signature of all Parties. The effective date is the date when the last party signed the Agreement on the signature page below. This Agreement terminates on **December 31, 2019**. In the event an extension to the term is needed, the Public Entity shall provide written notice along with detailed justification to the Department sixty (60) days prior to the expiration date to ensure timely processing of an Amendment.

**7. Termination.**

a. If the Public Entity fails to comply with any provision of this Agreement, the Department may terminate this Agreement, by providing thirty (30) days written notice.
b. The Department may terminate this Agreement if the funds identified in Section 2 have not been contractually committed within one year from the effective date of this agreement.
c. If sufficient appropriations and authorizations are not made by the Legislature, this Agreement may terminate immediately upon written notice of the Department to the Public Entity.
d. Neither party has any obligation after termination, except as stated in Sections 4n and 5.

**8. Third Party Beneficiary.**

It is not intended by any of the provisions of any part of this Agreement to create in the public or any member of the public a third party beneficiary or to authorize anyone not a party to the Agreement to maintain a suit(s) for wrongful death(s), bodily and/or personal injury(ies) to person(s), damage(s) to property(ies), and/or any other claim(s) whatsoever pursuant to the provisions of this Agreement.

**9. New Mexico Tort Claims Act.**

As between the Department and Public Entity, neither party shall be responsible for liability incurred as a result of the other party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, Sections 41-4-1, *et seq*.

**10. Contractors Insurance Requirements.**

The Public Entity shall require contractors and subcontractors hired for the Project to have a general liability insurance policy, with limits of liability of at least $1,000,000 per occurrence. The Department is to be named as an additional insured on the contractors and subcontractor's policy and a certificate of insurance must be provided to the Department and it must state that coverage provided under the policy is primary over any other valid insurance.

To the fullest extent permitted by law, the Public Entity shall require the contractor and subcontractors to defend, indemnify and hold harmless the Department from and against any liability, claims, damages, losses or expenses (including but not limited to attorney's fees, court costs, and the cost of appellate proceedings) arising out of or resulting from the negligence, act, error, or omission of the contractor and subcontractor in the performance of the Project, or anyone directly or indirectly employed by the contractor or anyone for whose acts they are liable in the performance of the Project.

**11. Scope of Agreement.**

This Agreement incorporates all the agreements, covenants, and understandings between the parties concerning the subject matter. All such covenants, agreements, and understandings have been merged into this written Agreement. No prior Agreement or understandings, verbal or otherwise, of the parties or their agents will be valid or enforceable unless embodied in this Agreement.

**12. Terms of this Agreement.**
The terms of this Agreement are lawful; performance of all duties and obligations must conform with and not contravene any state, local, or federal statutes, regulations, rules, or ordinances.

**13. Legal Compliance.**
The Public Entity shall comply with all applicable federal, state, local, and Department laws, regulations and policies in the performance of this Agreement, including, but not limited to laws governing civil right, equal opportunity compliance, environmental issue, workplace safety, employer-employee relations and all other laws governing operations of the workplace. The Public Entity shall include the requirements of this Section 13 in in each contract and subcontract at all tiers.

**14. Equal Opportunity Compliance.**
The parties agree to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, the parties agree to assure that no person in the United States will, on the grounds of race, color, national origin, ancestry, sex, sexual preference, age or handicap, be excluded from employment with, or participation in, any program or activity performed under this Agreement. If the parties are found to not be in compliance with these requirements during the term of this Agreement, the parties agree to take appropriate steps to correct these deficiencies.

**15. Appropriations and Authorizations.**
The terms of this Agreement are contingent upon sufficient appropriations and authorizations being made by the governing board of the Public Entity, the Legislature of New Mexico, or the Congress of the United States if federal funds are involved, for performance of the Agreement. If sufficient appropriations and authorizations are not made by the Public Entity, Legislature or the Congress of the United States if federal funds are involved, this Agreement will terminate upon written notice being given by one party to the other. The Department and Public Entity are expressly not committed to expenditure of any funds until such time as they are programmed, budgeted, encumbered, and approved for expenditure.

**16. Accountability of Receipts and Disbursements.**
There shall be strict accountability for all receipts and disbursements relating to this Agreement. The Public Entity shall maintain all records and documents relative to the Project for a minimum of five years after completion of the Project. The Public Entity shall furnish the Department and State Auditor, upon demand, any and all such records relevant to this Agreement. If an audit finding determines that specific funding was inappropriate or not related to the Project, the Public Entity shall reimburse that portion to the Department within thirty (30) days of written notification. If documentation is insufficient to support an audit by customarily accepted accounting practices, the expense supported by such insufficient documentation must be reimbursed to the Department within thirty (30) days.

**17. Severability.**
In the event that any portion of this Agreement is determined to be void, unconstitutional or otherwise unenforceable, the remainder of this Agreement will remain in full force and effect.

**18. Applicable Law.**
The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue is proper in a New Mexico Court of competent jurisdiction in accordance with NMSA 1978, Section 38-3-1(G).

**19. Amendment.**
This Agreement may be altered, modified, or amended by an instrument in writing executed by the parties.

**The remainder of this page is intentionally left blank.**

**In witness whereof**, each party is signing this Agreement on the date stated opposite that party's signature.

**NEW MEXICO DEPARTMENT OF TRANSPORTATION**

By:_____ Date: _____
Cabinet Secretary or Designee

Approved as to form and legal sufficiency by the New Mexico Department of Transportation's Office of General Counsel

By:_____ Date: _____
Assistant General Counsel

**GRANT COUNTY**

By: Date: June 12, 2018

Title: Chairman

Attest:
County Clerk or Designee

**EXHIBIT A**
**PROJECT CERTIFICATION OF**
**DESIGN, CONSTRUCTION, AND COST**

TO: New Mexico Department of Transportation
District _____ LGRF Coordinator

Cooperative Agreement No. _____ Control No. _____
Joint Powers Agreement No. _____ Control No. _____

Entity: _____

Scope of Work (Including Routes and Termini):

_____
_____
_____
_____

I, the undersigned, in my capacity as _____ of _____ state that:

1. The design is in compliance with all state laws, rules, regulations, and local ordinances and was performed in accordance with the provisions set forth in this Agreement and in the Local Government Road Fund Project Handbook (Current Edition);

2. Construction of the project was performed in accordance with standards and specifications set forth in:

_____
And completed on _____, 20_____; and

3. That the total project cost of _____, with New Mexico Department of Transportation 75% share of _____ and the Public Entity share of _____ (as submitted in attached "As Built Summary of Costs and Quantities") is accurate, legitimate, and appropriate for the project.

_____ _____
Name Date

_____
Print Name

_____
Title

# EXHIBIT B

## AS BUILT SUMMARY
## OF COSTS AND QUANTITIES

ENTITY: _____ CONTRACT No.: _____ CN: _____

PROJECT No.: _____

TERMINI: _____

_____

SCOPE OF WORK: _____

_____

| ITEM NO. | ITEM DESCRIPTION | UNIT | ESTIMATED QUANTITY | FINAL QUANTITY | UNIT COST | FINAL COST |
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