



Utility/Driveway Permit Grant County Road Department

2207 Fairway Drive, PO Box 1183 Silver City NM 88062
(575) 538-3316

Application # _____

APPLICATION FOR INSTALLATION OR UTILITY FACILITIES, CULVERTS AND/OR DRIVEWAY WITHIN GRANT COUNTY RIGHT-OF-WAYS

Date Issued: _____ Expiration Date: _____

\$35.00 Permit/Inspection Fee: Paid \$75.00 County Installation Fee: Paid \$50 Extension Fee: Paid

**All Fees to be paid to GC Treasurers Office @ 1400 Hwy180E – 575-574-0055 prior to submitting application to GC Road Dept.*

Applicant Name or Applicant's Representative (If other than applicant) _____ Property Owner: Yes No

Phone Number _____ Email Address _____

Property Address or Full Legal Description (Location of Job) _____ City _____ Zip _____

Parcel or Account Number _____ OR: Drawing/Survey Provided (Attached)

Location Coordinates _____

For whom and what purpose is work being performed. (Indicate Type: Culvert, Water, Gas, Etc.) _____

Approximate Starting Date: _____

Estimated Completion Date: _____

- Please allow up to 5 (working) days for application review & processing.
- As Per Section IV-paragraph A of the Grant County Road Excavation Ordinance, the permit will be valid for **15** working days, at which time it will expire. Construction commenced after the expiration date shall be in violation of the ordinance.
- A **PAVING CONTRACTOR** must repair all (pavement) road cuts.
- Contractors using traffic control must conform to the latest edition of the Manual of Uniform Traffic Control Devices.
- Contractors must provide and attach a Traffic Control Plan to the application. **WORK MAY NOT BEGIN UNTIL TRAFFIC CONTROL PLAN HAS BEEN APPROVED.**

Excavation Contractor: _____ Liability Insurance #: _____

Address: _____ Telephone #: _____ Fax #: _____

Plumbing Contractor: _____ Liability Insurance #: _____

Address: _____ Telephone #: _____ Fax #: _____

Paving Contractor: _____ Liability Insurance #: _____

Address: _____ Telephone #: _____ Fax #: _____

Applicant Signature: _____ Date: _____

Approved By: _____ Date: _____

Special Instructions to be followed, as per Road Department: _____



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DRIVEWAY / CULVERT INFORMATION

Driveway (only) Driveway with Culvert Extension of Driveway

Culvert Length: _____ Driveway Width: _____ Type of Surface Material: _____

Permit Type: Please Check Below

APPLICANT WILL INSTALL/PRIVATE CONTRACTOR The permit/inspection fee is \$35.00. Grant County will inform you of the proper size and grade requirements prior to installation. Applicant must notify Grant County when pipe is set for inspection, before it is backfilled (before covering up). Only corrugated galvanized culvert pipe is allowed.

GRANT COUNTY WILL INSTALL Applicant must pay installation fee at the time this permit is issued. Fee is \$75.00 for up to 40 feet installed by the County. If the ditch is wide it may require a double row of culverts. Applicant will be informed of proper size of corrugated galvanized culvert pipe needed and is responsible for cost of pipe, bands and delivery to work site and staking the area for culverts to be set. Applicant will notify Grant County when culverts are at the site ready for installation. Grant County will furnish all labor, materials and equipment necessary to set the pipes.

ADD-ON TO EXISTING RESIDENTIAL DRIVEWAY Add-ons permitted under the same stipulations as applying for “GRANT COUNTY WILL INSTALL”, the add-on fee is \$50.00 for extensions up to 10 feet and \$75.00 for anything over 10 feet up to 40 feet total. Applicant is responsible for purchase of culvert AND bands. Permits under the stipulations as applying for “APPLICANT WILL INSTALL/PRIVATE CONTRACTOR”, will be assessed the \$35.00 permit/inspection fee.

ACKNOWLEDGEMENTS (By Signing Page 1):

- The applicant (Owner/Installer) understands and agrees that the County Representative may make scheduled or unscheduled inspections of the property upon the issuance of the permit.
- Call before you dig – 811
- All culverts shall be new corrugated galvanized culvert pipe and to be purchased by the Owner. The purchase price should include delivery. **THE COUNTY DOES NOT SELL CULVERTS.**
- Maintenance of driveways constructed hereafter shall be the responsibility of the **PROPERTY OWNER**. Any future changes, required by the **PROPERTY OWNER**, will be at the owner’s expense.
- The property owner shall hold harmless Grant County and it’s duly appointed agents and employees from any action or personal injury or property damage sustained in the installation of this driveway.
- Grant County Personnel are approved to be on Private Property, as needed, for installation purposes.
- Purchasing new approved culverts and all delivery fees.
- Payment of fees.
- Once concrete is placed over the culvert the maintenance of this culvert becomes the full and total responsibility of the property owner. If at any time Grant County must remove the culvert it will be the responsibility of the owner for all replacements.



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POST-JOB INSPECTION (“Inspector’s” Use Only)

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- Contractor must notify planning department 24 hours prior to work being completed.
 - Post-Job inspection will be scheduled with Road Superintendent or Road Supervisor.
 - Applicant will be held responsible for unfinished work.
 - Future permit applications may be denied if work has been left incomplete in the past.
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Applicant Signature: _____ Date: _____

Paving Contractor Signature: _____ Date: _____

Inspected & Approved By: _____ Date: _____

Comments: _____
